

F-1 REINSTATEMENT APPLICATION

An F-1 student, who has violated the USCIS rules and regulations (whether intentionally or unintentionally) is considered to be out of status. Once an F-1 student is out of status he/she must file for reinstatement with USCIS within five months. Otherwise he/she will become "unlawfully present."

The **Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA) section 301** amended stipulates:

"an alien who has been unlawfully present in the USA for more than 180 days, but less than one year, is inadmissible for three years, and an alien who has been unlawfully present for one year or more is inadmissible for ten years."

So it is very important to keep your status or apply for reinstatement on time.

FORM NAME	DIRECTIONS (FILL OUT IN BLUE INK)
FORM I-539	✓ For Part 1, in section labeled "Expires on", write D/S which means "duration of status"
SEVIS FORM I-20 – REINSTATEMENT REQUEST	✓ Will be prepared and given to you by DSO
Form I-94 Printout	✓ https://i94.cbp.dhs.gov/i94/#/home
NYIT Financial Affidavit of Support – Original Copy	✓ Valid within 6 months
Bank Statement – Original Copy	✓ Valid within 6 months
Processing Fee - \$370	✓ Payable to U.S. Dept. of Homeland Security
Biometrics - \$85	✓ Money Order or Check
Letter of Explanation	✓ Letter explaining the reason for the violation of status
Form I-901 – SEVIS fee receipt	✓ https://www.fmjfee.com/i901fee/index.jsp ✓ \$350 SEVIS fee to reinstate I-20
Copy of class registration schedule	✓ For current semester ✓ Must maintain registration for duration of reinstatement process ✓ You are NOT allowed to travel outside the U.S. during the reinstatement process

The Designated School Official will review all the documents and return the complete package to you to be mailed to USCIS in your district via **Certified and Receipt Returned Mail** (requested via the post office or carrier service, not necessary for Express Mail). After approval, USCIS will return your SEVIS Form I-20 to you. **Upon receipt of this I-20, please come to the Office of International Education to update your SEVIS record.**

U.S. POSTAL SERVICE ADDRESS	EXPRESS MAIL ADDRESS
U.S. Citizenship and Immigration Services P.O. Box 660867 Dallas, TX 75266	U.S. Citizenship and Immigration Services Attn: AOS 2501 S. State Hwy. 121, Business Suite 400 Lewisville, TX 75067